



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

REQUEST FOR QUOTATION (RFQ)

<p>_____ Name of Company</p> <p>_____ Complete Company Address</p>	<p>Date: _____</p> <p>RFQ No.: <u>22-08-125</u></p> <p>PR No.: <u>2022-08-222</u></p> <p>ABC: <u>P 96,370.00</u></p> <p>PHILGEPS Ref. No.: <u>9028505</u></p>
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To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than September 21, 2022 at 9:00 am to the address listed above.

GENERAL CONDITIONS

1. All entries must be typewritten and legible;
 2. Bidders must submit certificate of PHILGEPS Registration; or
 3. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, etc.);
 4. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
- Your Company Name*

RFQ No.: _____

PR No.: _____

PHILGEPS Reference No.: _____
5. Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award (indicated the days of delivery in the Bidder's Certificate)
 6. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
 7. Price validity shall be for a period of three (3) months;
 8. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
 9. Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
 10. Failure to comply with these conditions shall mean disqualification of your bid proposal.

ANTONIO P. FAUSTINO JR.
BAC Chairperson

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
				Unit Price	Total Price	Yes	No
1	Surgical Face Mask (3 layers of protection: non-woven fabric outer layer, filter paper layer, skin-friendly non-woven fabric inner layer. Breathable and comfortable, Low Breathing Resistance. 50pcs per box) FDA Approved	101	box				
2	Pulse Oxymeter	2	pc				
3	Uric Acid Test Strip 25 strips/box	2	box				
4	Glucose Test Strip 25 strips/box	2	box				
5	Cholesterol Test Strip 10 strips/box	5	box				
6	Lancet Needle 100pcs/pack	2	pack				
7	Disinfectant Spray, Hospital Grade Surface Disinfectant Kills 99.9% of viruses, 510gram	20	bottle				
8	Multi-Insect Killer, Water-Based/ Odorless 500ml (spray)	20	bottle				
9	Liquid Hand Soap with Dispenser 450ml	15	bottle				
10	Detergent Powder, 1.6kg	15	pack				
11	Garbage Trash Bag, Large, 26x32cm 10pcs/pack (black color)	20	pack				





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				Unit Price	Total Price	Yes	No
12	Garbage Trash Bag, Large, 26x32cm 10pcs/pack (yellow color)	21	pack				
13	Doormat Non Slip Mat (rubber 40x60cm)	10	pc				
14	Rag (Potholder)	10	per kl				
15	Multipurpose Liquid Bleach 1 gallon/3785ml (99.9% antibacterial, kills disease causing germs and viruses, whitens, removes stains, deodorizes and shortens cleaning time)	23	gallon				
16	70% Isopropyl Alcohol with moisturizer 1 gallon)	23	gallon				
17	Toilet Tissue Paper (2 sheets, 150 pulls, 12pcs/pack)	29	pack				
18	Tornado Mop 360 head refill 16cm package box	20	box				
19	Disinfectant Humidifier Solution 3.2 liter	10	gallon				
20	Heavy Duty battery AAA 4pcs/pack	20	pack				
	Preference: -preferably branded -at least 2-3years expiration from the date of delivery						
TOTAL							
Date of Event			NA				
Purpose			PROCUREMENT OF MEDICINE AND SUPPLIES FOR COVID-19 MITIGATION - SUPPLIES AND EQUIPMENT				

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION
<p><i>This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.</i></p>
<p>_____</p> <p>Authorized Representative</p>

Signature over Printed Name
Company Tel./Fax/Mobile No.
Company Tax Identification No. (TIN)
Date

